

## **Chain of Communication for Publications**

### **For the TMTA Website general information, the chain of communication is:**

Individual to

President Elect to

TMTA Webmaster AND/OR TMTA President AND/OR TMTA Officers AND/OR  
TMTA Board of Directors (if needed due to the nature of the information) to  
Website

### **For website advertising or requests for linking to a website, the chain of communication is:**

Individual or company to

TMTA Office to

President, President Elect AND/OR Officers  
AND/OR Board of Directors (if needed due to the nature of the information) to  
Webmaster

### **For convention advertising the chain of communication is:**

Individual or company to

TMTA Office and Convention Chairman to

President with cc to President Elect to

Officers AND/OR Board of Directors (if needed due to the nature of the ad) to  
TMTA Office and/or printer

### **For TMT, Prelude, website and newsletter submissions (non-student), the chain of communication is:**

Individual, company or chairman to

President to

President Elect to

Officers (if needed due to the nature of the article) to  
TMT Editor and/or TMTA office (ezine) to  
Office and/or printer

### **For TMT, Prelude, website and newsletter submissions (student), the chain of communication is:**

Individual, company or chairman to

VPSA to

President Elect to

Officers (if needed due to the nature of the article) to  
Editor to  
Office and/or printer

### **For the handbook, the chain of communication is:**

Chairman or Coordinator to

President or VPSA to

President Elect to

Officers to

Editor to

Office and/or printer