

2010-2011 TMTA SA PERFORMANCE CONTEST

LOCAL SA PERFORMANCE CONTEST CHAIRMAN INSTRUCTIONS

TIMELINE HIGHLIGHTS:

September – Schedule the local contest date and location

December 1 - E-Mail to Coordinator and VPSA

- Local Association Information form

March 20 -

1-E-Mail to Coordinator

- Entries for Semi-Finals
- Summary of Entry Fees (final date to e-mail - March 20)

2-E-Mail to every Semi-Finals Chairman

- Summary of Entry Fees (e-mail a copy of file sent to Coordinator)

3-Send to the appropriate Semi-Finals Chairman

- Copy of the repertoire sheet and the 1st page of selection - must be postmarked by March 20
- 2 ½" x 3 ½ " jpeg photo of student-must be e-mailed by the Chairman
(students should e-mail you the jpeg file, you forward this file)
A poster will be made with pictures of all the contestants.
Winners will be designated on this poster.
- Time sheet

4-Mail to TMTA Office

- Multi-Purpose Form with check postmarked by March 20

April 1 – Final deadline for any corrections to entries

GENERAL Guidelines for Local Student Affiliate Performance Contests

This section contains the official information for the Texas Music Teachers Association Student Affiliate Performance Contests. Only current forms will be accepted by the Semi-Finals Chairman. *Note:* Forms and the Student Participation Guidelines can be found on the TMTA website.

After accessing the TMTA website, click on – Forms, SA Forms, Performance.

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September 15: _____ **Schedule** the local contest, find a suitable location, and notify all the teachers in your association. It is recommended that students be charged a local contest entry fee. An audience is encouraged at the local contest.

- December 1:** _____ **E-Mail the Local Association Information form** no later than **December 1** to Performance Contest Coordinator and the TMTA Vice President for Student Activities. Please complete all information.
- _____ **Refer** to the complete outline of this Contest in the current TMTA SA Handbook. Participation in this program begins at the Local level. The “eligibility” section lists the number of winners in local contests who may enter the Semi-Final Performance Contests in each category. Each local association may send one contestant in each contest category per 200 SA members.
- _____ **Verify** whether your local association had winners at the State Finals the previous year. If so, your association will qualify to send an extra student entry in a category in which you had a winner. See the SA Handbook for more information.
- January:** _____ **Engage** judges early for your Local Contest. Choose carefully, making sure that they have not tutored or given private lessons to any contestant. Allow three years before inviting the same judge to adjudicate the local contest. Each Association makes its own rules governing the number of judges, deadlines, and local fees. Provide the judge with Guidelines which are on the web-site.

REPERTOIRE REQUIREMENTS

- The entire program of each student must be heard at the local level. The same repertoire must be heard at all contest levels, local through state. Students will be limited to a minimum of eight minutes of performance at the Semi-Finals. If enrollment allows, students will be allowed up to ten minutes. This will be decided after April 1.
- With the exception of lengthy orchestral tuttis in concertos, each selection must be performed in its entirety; no cuts are permitted.
- Grades 7 – 12: One movement of a Sonata or Concerto is considered a complete selection.
- All contestants with the exception of Organ students must perform from memory.
- Music chosen for performance should be from standard, published repertoire. Arrangements are unacceptable. If there is any question about compliance with this requirement, please contact either the Chairman of the Contest category or Performance Contest Coordinator before the contest is held.

BEFORE THE LOCAL CONTEST

- February** _____ **Receive** the entries from local teachers. An application (optional) for the local contest is available on the website. It includes all the information the local chairman will need to complete the Semi-Finals registration in the Excel file on the website.
- Entries must include:
- All information required on the semi-final entry forms (Excel Files)
 - A page listing the repertoire to be performed
 - The first page of each piece to be performed
 - A jpeg file of a photograph of the applicant, size 2 ½” x 3 ½”
Contest category, name of student & association must be in the file name of the contestant. (EX: 7-8 piano Jane Smith -Austin)
 - Signed photo release

- _____ **Arrange** the order of performance of all applicants for the contest. Notify the student and the teacher of date, time and place of contest.
- _____ **Engage** a timekeeper for the Contest. Record the timing of each piece performed on a repertoire sheet; and include it with the set of Applications being sent to the Semi-Finals.
- _____ **Secure** volunteers to assist the day of the contest.
- _____ **Type** the names of selections to be performed on the critique sheet for the judge.
- _____ **Print** programs without student/teacher names of the repertoire being performed.

LOCAL CONTEST DAY

- _____ **Remember** contestants may enter the contest room before he or she has performed if permission has been given by their teacher.
- _____ **Announce** the names of students and their teachers who will represent the Association in the Semi-Finals or /State Finals in June.
- _____ **Return** judge's critique sheets to the students. Do not forward these to next level of contest.
- _____ **Give** each local winning student and his or her teacher a copy of Guidelines for Students competing at the State level of the Contest.

AFTER THE CONTESTS

- _____ **Type** the information on the **Summary Performance Contest Entry Fees**. **E-mail** to the Performance Coordinator and each Semi-Final Chairman.
- _____ **Mail** by the **March 20 deadline** to the appropriate **Semi-Finals Chairman**:
 - A page listing the repertoire to be performed.
 - The first page of each piece to be performed
 - A jpeg file of a photograph of the applicant, size 2 ½" x 3 ½". Contest category, name of the student & association must be in the file name of the contestant.
(EX: 7-8 piano Jane Smith -Austin)Send packages of applications by **Priority Mail, Delivery Confirmation**. **Do not send by Certified Mail**. These items may also be e-mailed.
- _____ **E-Mail** by the **March 20 deadline** to the **Performance Coordinator**:
 - **Entries** for Semi-Finals (Excel file) – *Do not leave any spaces blank!*
Entry form is on the TMTA website
List alternates below each category.
 - **Summary of Entry Fees** (final date to e-mail - March 20)

_____ **Mail** by the **March 20 deadline** to the **TMTA Office:**

- The **MP** (Multi-Purpose) Payment form
- One check from your local Association payable to TMTA
- Fees non-refundable
- Teacher monitor fees if the teacher is not planning to volunteer

_____ **E-Mail** by the **March 20 deadline** to the **Vice President for Student Affairs:**

- The **MP** (Multi-Purpose) Payment form

_____ **Retain** for your files:

- Entry Files (excel program)
- Local Contest Summary Report
- The **MP** (Multi-Purpose) Payment form
- A copy of your check

REMINDERS

- **ALTERNATES:** Should an alternate be sent to the Semi-Finals Contest because the local contest winner is unable to attend, written notification must be sent to the Semi-Finals Chairman of that contest category. Teachers who remove students from a Student Affiliate Performance Contest without notifying the appropriate Chairman will forfeit their right to enter any students in a Performance Contest the following year.
- **THEORY TEST REQUIREMENT:** Grades 7-12 Piano, Organ, Vocal and Instrumental students must make a passing grade on the theory test in any association in which the teacher is a member in good standing. **Each theory test must be graded by state** including tests taken below grade level.
- **YOUNG ARTIST:** Students enter the contest through a Local Association. If their teacher is not a member of TMTA, they may enroll as a member of an MTNA Collegiate Student Chapter. The Chapter advisor must be a member of TMTA. These students will enter the local Performance Contest through the Chapter Advisor's Association. Young Artist applicants must not have reached the age of 27 by the date of the State contest.
- **JPEG PICTURES:** A poster will be made with the pictures of all the contestants in Semi-Finals. Winners will be designated on this poster. A picture of each contestant should be forwarded to the appropriate Semi-Finals Chair, no later than April 1. **Please do not have individual teachers or students send the pictures.** All pictures from an association should be sent by the Local Performance Chairman as well as a signed photo release. The photo release may be mailed.

SEMI-FINALS AND FINALS SCHEDULE

- All Semi-Finals Contests will be on Thursday, June 16, 2011 at the Arlington Convention Center. Each contestant will be scheduled every 10 minutes: one minute warm-up and eight minutes playing. If possible, more time will be allowed. Semi-Finals may be scheduled in to the early evening. Warm-up rooms will be in the convention hotel across the parking lot.
- Finals will be on Friday, June 19, 2011. There is a possibility that some Finals might be on Thursday. This depends upon enrollment and won't be decided until after April 1.